

SHIMAO SERVICES HOLDINGS LIMITED

世茂服務控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock code: 873)

Procedures for shareholders to propose a person for election as a director of the Company (the “Director”)

Pursuant to Article 114 of the Articles of Association of Shimao Services Holdings Limited (the “Company”), no person other than a retiring Director shall, unless recommended by the board of directors of the Company for election, be eligible for election to the office of Director at any general meeting, unless notice in writing of the intention to propose that person for election as a Director signed by a shareholder and notice in writing signed by that person of his willingness to be elected shall have been lodged at the Company’s Principal Office in Hong Kong at Unit 3820, 38th Floor, Tower One, Lippo Centre, 89 Queensway, Hong Kong or at the Company’s branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong. The period for lodgement of the notices will commence no earlier than the day after the despatch of the notice of the general meeting appointed for such election and end no later than seven (7) days prior to the date of such general meeting and the minimum length of the period during which such notices to the Company may be given will be at least seven (7) days.

The written notice must state that person’s biographical details as required by Rule 13.51(2) of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.